United Nations ST/IC/2017/35

Secretariat

1 December 2017

Information circular*

To: Members of the staff

From: The Under-Secretary-General for Management

Subject: **Relocation grant (lump-sum option for unaccompanied shipments or relocation shipments): rates**

1. Pursuant to part V of administrative instruction ST/AI/2016/4, the purpose of the present circular is to inform staff of the schedule of rates for relocation grant in lieu of unaccompanied shipment or relocation shipment, effective 1 December 2017.

2. There are two global rates, single and family, for all eligible staff members, except Associate Experts and Junior Professional Officers (see para. 3 below), serving on appointments or assignments, other than temporary appointments, of one year or more or separating from service following appointments or assignments of one year or more. The rates are:

(a) Single rate: $13,000;

(b) Family rate: $18,000.

3. There are two global rates, single and family, for Associate Experts and Junior Professional Officers serving on appointments or assignments of one year or more or separating from service following appointments or assignments of one year or more, which are 60 per cent of the amounts provided in paragraph 2 above. The rates are:

(a) Single rate: $7,800;

(b) Family rate: $10,800.

4. The rate for appointments or assignments of less than one year and an unaccompanied shipment entitlement of 100 kilograms (or 0.62 cubic metres) is $1,500. If an appointment or assignment, other than a temporary appointment, of less than one year is subsequently extended so that the total period is one year or more, the staff member may be entitled to the amounts specified in paragraph 2 or 3 above, as appropriate, less the amount already paid under this paragraph in accordance with section 17.4 of ST/AI/2016/4.

5. These rates may be adjusted following inter-agency consultation.

6. The present circular supersedes information circular ST/IC/2006/60 of 28 December 2006.

* The present circular will remain in effect until further notice.

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